

CASHMERE SCHOOL DISTRICT #222
Regular Board Meeting
August 25, 2025

Call to Order: Chairman Aaron Bessonette called the meeting to order at 6:00 P.M.

Declaration of Quorum: Board members Paul Nelson and Sara Pipkin were present. Board members Roger Perleberg and Nick Wood were absent. There were eight others present including Superintendent Johnson.

- 1.0 Flag Salute – Chairman Aaron Bessonette led the Pledge of Allegiance.
- 2.0 Approval of the Agenda – Superintendent Johnson noted the numbering under the Superintendent's Report was incorrect. He stated this mistake would be addressed and updated on the district website.

On a motion by Roger Perleberg, the Board approved the agenda as presented.

3.0 Reports, Correspondence and Program

- 3.1. Board Report – Board member Sara Pipkin reported that she has recently been actively involved with 4-H and FFA getting ready for the fair. She noted that over 100 Cashmere kids are participating in 4-H and FFA projects this year, highlighting the strong representation of the Cashmere community. Board member Paul Nelson noted school starts this week. Chairman Aaron Bessonette stated August Institute went great and there had been a lot of positive feedback from staff.

3.2. Superintendent Report

- 3.2.1. Fiscal / Budget Report – Business Manager Bo Charlton reported that the district is nearing the close of the 2024-25 fiscal year, with one month remaining before final posting and the start of the new fiscal cycle. He stated that the financial outlook remains positive as the year concludes and preparations begin for the upcoming school year. Mr. Charlton also noted that enrollment remains the primary budget indicator, and he continues to work closely with administrators to monitor and assess enrollment trends.
- 3.2.2. Qmlativ Migration – Business Manager Bo Charlton informed the board that the district currently uses Skyward as its operating system for all accounting and student records. He stated that the district will be transitioning to a new platform, Qmlativ, with the planned conversion set for July 2026. This migration aligns with a statewide move to Qmlativ over the next few years.

Mr. Charlton shared that Kelly Thies and Carmen Ibarra will be working closely with the North Central Educational Service District to ensure a smooth

transition and to prepare district data for conversion. He emphasized that while there is no direct cost for the migration, the process will be labor-intensive and involve a significant learning curve. He also stated managing time and available staff resources will be critical to the success of this transition.

- 3.2.3. District Safety Net Award – Business Manager Bo Charlton explained that one way the state helps address funding gaps in Special Education is through the Safety Net process. He gave special recognition to Special Programs Director Michelle Christensen and her assistant Charise Turner for their significant time and effort in compiling the necessary data for the application. Thanks to their hard work and attention to detail, the district was awarded nearly \$217,000 in additional funding. Mr. Charlton noted that this is a major accomplishment and a testament to their dedication, and he emphasized that it is something worth celebrating.
- 3.2.4. Board Policy 5253 – Maintaining Professional Staff / Student Boundaries (1st Reading) – Superintendent Johnson shared that the district consulted with Clear Risk regarding this policy, and they recommended its approval. He asked the Board to review the current policy, which was last adopted in 2010, and compare it to the proposed updates in preparation of the second reading of this policy at a future meeting.
- 3.2.5. State Board of Education – 2025-26 Basic Education Certification – Superintendent Johnson shared a recent letter from OSPI's State Board of Education confirming that the district had met all state-defined minimum standards for providing a basic education to all students.
- 3.2.6. August Institute – Superintendent Johnson reported that the August Institute was a great success. He noted that holding the event over two days instead of three was a positive change. He recognized the Technology Department for their outstanding work in ensuring the network operated smoothly throughout the training. He also commended Middle School Assistant Principal Jon Shelby for his impressive presentation on the district's AI launch. Additionally, Superintendent Johnson shared that the all-staff dinner was well attended and went very well.

Superintendent Johnson then invited the building administrators to provide updates on the start of the school year. All reported a strong and positive year start. They highlighted excellent staff responsiveness to the August Institute. Administrators shared that staff expressed enthusiasm for integrating AI tools to enhance efficiency and better support diverse student needs. They also appreciated the variety of breakout session options offered during the Institute.

Superintendent Johnson added that the district will be working with **Magic School**, an AI platform designed for educators, students, and schools. The platform offers tools to streamline planning, assessments, communication, and more. He noted that Magic School is a vetted resource that the district will continue to refine based on ongoing staff, parent, and student feedback.

4.0 Visitors – There were no other visitors present.

5.0 Consent Agenda –

5.1. Approval of Board Minutes – On a motion by Sara Pipkin, the Board approved the July 22, 2025 and August 4, 2025 minutes as presented.

5.2. Approval of Warrants and Financial Reports

Pay date of August 13, 2025: Warrants #326881 - #326943 totaling \$142,029.40

General Fund	\$126,934.97
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Capital Projects	\$1,512.18
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ASB	\$13,582.25
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Pay date of August 29, 2025: Warrants #326958 - #326985 totaling \$63,955.12

General Fund	\$40,471.95
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ASB	\$3,089.89
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Pay date of August 29, 2025: Payroll in an amount totaling \$1,795,031.84, including benefits.

On a motion by Paul Nelson, the Board approved the warrants and payroll as presented.

6.0 Action Items

6.1. Board Policy & Procedure 3226 – Interviews and Interrogations of Students on School Premises (2nd Reading) –

On a motion by Paul Nelson, the Board approved Policy & Procedure 3226 – Interviews and Interrogations of Students on School Premises as presented.

6.2. Board Policy 1310 – Policy Adoption, Manuals and Administrative Procedures (2nd Reading) –

On a motion by Paul Nelson, the Board approved Policy 1310 – Policy Adoption, Manuals and Administrative Procedures as presented.

6.3. Board Policy 1815 – Ethical Conduct for School Directors –

On a motion by Paul Nelson, the Board approved Policy 1815 – Ethical Conduct for School Directors.

6.4. Board Policy 1825 – Addressing School Director Violations –

On a motion by Sara Pipkin, the Board approved Policy 1825 – Addressing School Director Violations.

6.5. 2025-26 through 2027-28 Custodian Association Agreement –

On a motion by Paul Nelson, the Board approved the 2025-26 through 2027-28 Custodian Association Agreement.

6.6. Personnel Report –

1. Retirements/Resignations/Releases/Terminations, etc.

Name	Position	FTE	Request/Reassignment
Kaci Weeks	Vale – SpEd Paraprofessional		Resignation
Kim Larson	Vale – SpEd Paraprofessional		Resignation
Sydney Smith	Vale – SpEd Paraprofessional		Resignation

2. Requests for Leave/Transfer/Change in Hours/Additional or New Assignment

Name	Position	FTE	Request/Reassignment
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2a. Educator Equity Compliance Requests

Name	Position	FTE	Request/Reassignment
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3. Recommendation for Employment/Transfer/Return from Leave of Absence

Name	Position	FTE	Comments
Maggie McManus	Vale – SpEd Paraprofessional		Replaces Tammi Cockrum
Makenzie Knowles	Vale – SpEd Paraprofessional		Replaces Kaci Weeks
Ruth Horner	Vale – SpEd Paraprofessional		Replaces Kim Larson
Annie Chalmers	CSD – Performing Arts Center Coordinator		Replaces Catherine Bronson
Annie Chalmers	CMS – Drama Director		New Position
Angela Zanol	CMS – Asst Drama Coach		New Position
Wendy Tankersley	CHS – Asst Drama Coach		New Position

3a. Contract Approvals/Renewals 2025-2026

4. Recommendation/Request for Approval of Positions to be Posted

Position	FTE	Comments
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5. Status of Staff Vacancies Posted, this date:

Position	FTE	Closes
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CO-CURRICULAR/SUPPLEMENTAL POSITIONS

1. Resignations/Releases

Name	Position	Comments
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2. Non-Renewals

Name	Position	Comments
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3. Recommendations for Employment/Renewals: Co-Curricular Contracts for Activities

Name	Position	Comments
Romario Bautista	CHS – Asst Girls Soccer Coach	Replaces Riley Christensen

On a motion by Sara Pipkin, the Board approved the Personnel Report.

6.7. Surplus Property –

Cashmere School District:

- 2001 Thomas MVP Transit / Type D School Bus – 1
- Janome 2222 Sewing Machine – 1
- HP Laser Jet Enterprise M604 Printer – 1
- Irons – 4
- Can Openers – 3
- Assorted Spiral Bound Cookbooks

On a motion by Paul Nelson, the Board approved the surplus property as presented.

7.0 Adjournment – On a motion by Paul Nelson, and there being no further business to discuss, Chairman Aaron Bessonette adjourned the meeting at 8:00 PM.

Secretary

Chairman